

Annex II

Combined annual reporting and forward planning format

Annual Summary Report for Year 2020 and Plan for Year 2021

1. Title of your Regional Initiative:

Ramsar Regional Center for Training and Research in Central and West Asia (RRC-CWA)

2. Work and activities undertaken during Year 2020

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives	Activities	Results / Outputs	Indicators
<p>1. CEPA 1.1 Ensure that countries in the region are implementing Ramsar Strategic Plan</p>	<p>1.1 Regional Capacity building workshop on Ramsar Strategic Plan 2016-2024</p>	<p>Increased appropriate implementation of Ramsar Convention in the region</p>	<ul style="list-style-type: none"> - Stakeholder Capacity Building Workshop for Iran Wetlands Conservation Project with the participation of international experts - Delayed due to COVID-19. Other Activity moved to our 2021 work plan.
<p>1.2 To provide guidance on the Ramsar WWD programs</p>	<p>1.2 WWD 2020 Side Event</p>	<p>Increased capacity, some about 500 people attended</p>	<p>- Preparations on organizing WWD-2020 national ceremony in Hormozgan and Kordestan Provinces, including cooperation with DoE on organization of WWD at national level in Khamir City, e.g.: the SG's statement has been presented for the audience (in local language)</p>
<p>2. Conservation & Wise Use 2.1 Ensure that major stakeholders involved in transboundary wetlands management have the</p>	<p>2.1 Regional Workshop on Development of a program for transboundary wetland</p>	<p>Improved management capacity of "Transboundary Wetland Sites"</p>	<p>Delayed due to COVID-19. Activity moved to our 2021 work plan.</p>

knowledge, skills, and ability to effectively conserve this type of wetlands and their resources	conservation		
2.2 Ensure that major stakeholders involved in flyway management have the knowledge, skills, and ability to effectively conserve wetlands and waterbirds	2.2 Training workshop on the flyway approach in the CWA region.	Partnerships formed, information shared, and collaborative actions taken by countries along the flyway.	Delayed due to COVID-19. Activity moved to our 2021 work plan.
3. Networking 3.1 To expand membership within the region	To hold a study tour for Qatari experts to visit Iranian project sites and attend to scientific workshop on various issues	Increase number of contracting parties in the region	Delayed due to COVID-19. Activity moved to our 2021 work plan.
3.2 To ensure of the Collaborative Management Board meets annually	To hold 7th annual meeting of the CMB in December 2020	- Improve CMB Membership - Finalize 2021 Targets, Action Plan and Budget	- Improvement on CMB membership and related regulation - To present and assess the progress report for 2020 and draft work plan for 2021 - To organize 7 th CMB Meeting on December 2020.
3.3 Expand Collaboration and cooperation with other international and regional organizations.	To discuss and draft bilateral agreements / MOUs with institutes like: UNDP, CEP ...	Strengthen joint international and regional cooperation	- Discussed the issue with JICA-Tehran Office to renew the current signed MoU. New version needs to be drafted and exchanged. - Cooperation with the national plan for the rehabilitation of Hamoun International Wetland. Funding by the European Union
3.4 To Activate Ramsar City MOUs and Sister Affiliated Agreements	To follow-up Ramsar and Suncheon	To strength cooperation between Ramsar,	Delayed due to COVID-19. Activity moved to our

	Agreements	Suncheon and probably other cities	2021 work plan.
4. Research & Grant Programs 4.1 To implement grant programs	To award RRC-CWA Wetland Conservation Research Fund	To carry out research, studies on wetlands and to promote wise use concept in the region.	(Due to difficulties on international money transfer, this activity will be done in the further year/s).
5. Operation, Staffing & Funding 5.1 Fundraising to cover both core costs and project costs from businesses and foundations	- To develop Fund Raising Strategy for RRC-CWA - Follow up fund raising activities through (DoE, JICA, Oil companies, etc.)	Amount of Obtained Fund to cover RRC-CWA activities.	Signed MoU between RRC-CWA, DoE and National Environment Fund on August. The signed MoU has both financial and also logistic support aspects.
5.2 To maintain center's website <i>www.rrc-wca.org</i>	- To update centre's website, post news, preferably once a week if news are available	Number of visitors	Website has been designed and operated on 2020.
5.3 Ongoing administration	-Operating costs for RRC-CWA secretariat, -Pay staff salaries, -Prepare office facilities & equipments - maintenance of center's new building	RRC-CWA secretariat is functional	New administrative staff hired Two guards to take care of facilities (Totally 5 staff)
5.4 Travel	- Attention to the international meetings/ conferences, (regional and SC meetings)	Number of attendance to the meetings	None. Delayed due to COVID-19. Activity moved to our 2021 work plan.

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

Due to COVID-19, financial difficulties, considerable planned activities delayed and transferred to 2021. However, a permanent budget line requested from the National Management and Planning Organization by the host (DOE).

3. Financial report for Year 2020

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average **exchange rate to the CHF**:

Activities	Planned Expenditures	Real expenditures
1. CEPA	70,000 \$	00
2. Conservation & Wise Use	85,000 \$	00
3. Networking	80,000 \$	00
4. Research & Grant Programs	25,000 \$	00
5. Operation, Staffing & Funding	75,000 \$	25,000 \$
Total	335,000 \$ (1.00\$ = 0.91CHF)	25,000 \$ (1.00\$ = 0.91CHF)

Sources of income (donors)	Income received
Balance left from 2019	5,000 \$
Department of Environment	15,000 \$
National Environment Fund	20,000 \$
Total	40000 \$ (1.00\$ = 0.91CHF)

Financial balance on 31 December of Year 2020: *amount left to be carried over to Year 2020, or deficit: Financial balance is 15,000 \$*

4. Work and activities planned for Year 2021

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives	Activities	Results / Outputs	Indicators
1. CEPA 1.1 Ensure that countries in the region are implementing Ramsar Strategic Plan	1.1 Regional Capacity building workshop on Ramsar Strategic Plan 2016-2024	Increased appropriate implementation of Ramsar Convention in the region	To Develop regional Capacity on implementation of the Ramsar Strategic Plan
1.2 To provide guidance on the Ramsar WWD programs Probably special event for the 50 th Anniversary	1.2 WWD 2021 Side Event	Increased capacity-Information Sharing - Looking for	To hold 50 th Anniversary of the Ramsar Convention

of the Ramsar Convention (due to COVID-19 status)		potential national donors	
2. Conservation & Wise Use 2.1 Ensure that major stakeholders involved in transboundary wetlands management have the knowledge, skills, and ability to effectively conserve this type of wetlands and their resources	2.1 Regional Workshop on Development of a program for transboundary wetland conservation	Important transboundary wetlands between territories are protected and well managed.	Improved management capacity of “Transboundary Wetland Sites”
2.2 Ensure that major stakeholders involved in flyway management have the knowledge, skills, and ability to effectively conserve wetlands and waterbirds	2.2 Training workshop on the flyway approach in the CWA region.	Important wetlands along the flyway are protected and well managed.	Partnerships formed, information shared, and collaborative actions taken by countries along the flyway.
3. Networking 3.1 To expand membership within the region	To hold a study tour for Qatari experts to visit Iranian project sites and attend to scientific workshop on various issues	Accession of Qatar to the Ramsar Convention	Increase number of contracting parties in the region
3.2 To ensure the Collaborative Management Board (CMB) meets annually	To hold 7th annual meeting of the CMB in December 2021	- Improvement on CMB membership and related regulation -To present and assess the progress report for 2021 and draft work plan for 2022	Improve CMB Membership - Finalize 2022 Targets, Action Plan and Budget
3.3 Expand Collaboration and cooperation with other international and regional organizations.	To discuss and draft bilateral agreements / MOUs with institutes like: UNDP, CEP, ...	Strengthen joint international and regional cooperation	Signed agreements / MOUs
3.4 To Activate Ramsar City Sister Affiliated Agreements	To follow-up Ramsar City Sister Affiliated Agreements	To strength cooperation between Ramsar, Suncheon and	Number of implemented agreements

		probably other cities	
4. Research & Grant Programs 4.1 To implement grant programs	To award RRC-CWA Wetland Conservation Research Fund	To carry out research, studies on wetlands and to promote wise use concept in the region.	5 Master Thesis on wetland projects in the country will be supported financially (maximum 10 cases, USD 1,500 per thesis)
5. Operation, Staffing & Funding 5.1 Fundraising to cover both core costs and project costs from businesses and foundations	- To develop Fund Raising Strategy for RRC-CWA - Follow up fund raising activities through (DoE, JICA, National Environment Fund, etc.)	To increase amount of the Center's Trust Fund	Amount of obtained fund
5.2 To maintain center's website <i>www.rrc-wca.org</i>	- To update centre's website, post news, preferably once a week if news are available -Connecting the RRC-CWA website to the official website of the Ramsar Convention - Connecting the RRC-CWA website to the official website of the Department of Environment of IR.IRAN.	Stored files and documents in the web site	Number of visitors
5.3 Ongoing administration	-Operating costs for RRC-CWA secretariat, -Pay staff salaries, -Prepare office facilities & equipments - maintenance of center's new building	RRC-CWA secretariat is functional	New staff will be hired and offices will be equipped and repaired
5.4 Travel	- Attention to the international meetings/conferences,	Active involvement to the SC meetings/other	Number of attendance to the meetings

	(regional and SC meetings)	regional meetings in 2021	
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5. Financial plan for the year 2021

Provide a summary of expected income and budgeted/planned expenditures. If you use another currency than Swiss Franc (CHF), please provide an average **exchange rate to the CHF**:

Activities	Forecast/budgeted expenditures real expenditures
1. CEPA	85,000 \$
2. Conservation & Wise Use	85,000 \$
3. Networking	100,000 \$
4. Research & Grant Programs	25,000 \$
5. Operation, Staffing & Funding	85,000 \$
Total	380,000 \$ (1.00\$ = 0.91CHF)

Sources of income (donors)	Income received
Balance left from 2020	15,000 \$
Department of Environment	335,000 \$
National Environment Fund	30,000 \$
Total	380,000 \$ (1.00\$ = 0.91CHF)