

## Annex II

### Combined annual reporting and forward planning format

**Annual Report for Year 2020 and Plan for Year 2021** (4 pages maximum)  
Submission deadline: 31 January 2021

**1. Title of your Regional Initiative:** Ramsar Regional Center – East Asia (RRC-EA)

**2. Work and activities undertaken during 2020**

Provide a simple summary on your work undertaken by listing your activities, the results achieved and your indicators of success according to the format below:

Objectives/ Programs	Activities	Results / Outputs	Indicators
1. CEPA	1.1. 12th Regional Training Workshop for Wetland Managers in East, Southeast and South Asia	- postponed due to the COVID-19 pandemic	- not applicable (NA)
	1.2. Sub-Regional Training for Wetland Managers in Bay of Bengal	- postponed due to the COVID-19 pandemic - planned partnership with Wetland International – South Asia	- NA
	1.3. National Training for Wetland Managers in Malaysia	- postponed due to the COVID-19 pandemic - planned partnership with the Sabah Wetlands Conservation Society	- NA
	1.4. Training module development	- finalized contents of the following RRC-EA guidebooks: 1. Practitioner's Guide: Applications of the Rapid Assessment of Wetland Ecosystem Services 2. Wetland Management Planning: A Practitioner's Guide 3. Guidebook on Monitoring Wetlands 4. Guidebook for Ramsar Site Management Effectiveness Tracking Tool - for professional layout and publishing in 2021	- guidebooks are peer-reviewed by eminent wetland experts
	1.5. Translation of RRC-EA guidebooks	- eight (8) countries received grants from the RRC-EA for the translation of the RAWES Practitioner's Guide (Bangladesh, Cambodia, Indonesia, Lao PDR, Mongolia, Myanmar, Philippines and Viet Nam)	- RAWES Practitioner's Guide is translated into languages of RRC-EA Member Countries
	1.6. Translation of publications on wetlands	- two (2) countries received grants from the RRC-EA for the translation of wetland-related publications (Cambodia and Viet Nam)	- important publications on wetlands are translated into languages of RRC-EA Member Countries
	1.7. Promotion of World Wetlands Day (WWD) 2020 in the Republic of Korea	- completed (29 May, Gwangju City, Republic of Korea) - CEPA materials on WWD 2020 (brochures, hand fans and pins) were distributed at the Gwangju-Kia Champions Field - continued collaboration with the Kia Tigers professional baseball club	- CEPA materials are prepared and produced for distribution on WWD 2020 event
	1.8. RRC-EA website	- maintenance is ongoing	- the RRC-EA website is being maintained and updated regularly

Objectives/ Programs	Activities	Results / Outputs	Indicators
	1.9. RRC-EA web magazine	<ul style="list-style-type: none"> <li>- one (1) issue of the RRC-EA web magazine has been published</li> <li>- the second issue is currently being finalized</li> <li>- number of magazine issues has been limited due to the COVID-19 pandemic</li> </ul>	<ul style="list-style-type: none"> <li>- the RRC-EA publishes two (2) issues of the web magazine</li> </ul>
	1.10. Wetland contents development (YouTube)	<ul style="list-style-type: none"> <li>- 18 educational videos on wetlands developed and promoted in specific YouTube channels</li> </ul>	<ul style="list-style-type: none"> <li>- YouTube accounts of videographers have registered a significant number of visits</li> </ul>
2. Networking	2.1. Wetland Link International – Asia (WLI-Asia) Network	<ul style="list-style-type: none"> <li>- updating WLI-Asia membership information is ongoing</li> <li>- currently, 52 wetland centers signed up for WLI-Asia membership</li> </ul>	<ul style="list-style-type: none"> <li>- new wetland centers sign up for WLI-Asia membership</li> </ul>
	2.2. Wetland City Network	<ul style="list-style-type: none"> <li>- logo of Wetland City Network adopted by members from selection developed by the Ministry of Environment of the Republic of Korea</li> </ul>	<ul style="list-style-type: none"> <li>- sustainable development and conservation efforts of Wetland Cities are further highlighted and recognized by Ramsar Contracting Parties</li> </ul>
	2.3. 2 <sup>nd</sup> meeting of Wetland City Network	<ul style="list-style-type: none"> <li>- postponed due to the COVID-19 pandemic</li> </ul>	<ul style="list-style-type: none"> <li>- NA</li> </ul>
3. Grant Program (RRC-EA Wetland Fund)	3.1. Implementation of four (4) projects on wetland conservation and wise use	<ul style="list-style-type: none"> <li>- four (4) projects from Mongolia, Myanmar, Thailand and Viet Nam were approved</li> <li>- project funds were transferred to implementing organizations</li> </ul>	<ul style="list-style-type: none"> <li>- four (4) project contracts are signed by the RRC-EA and grantees</li> </ul>
	3.2. Implementation of three (3) projects on World Wetlands Day	<ul style="list-style-type: none"> <li>- three (3) projects from Cambodia, Malaysia and Sri Lanka were approved</li> <li>- project funds were transferred to implementing organizations</li> </ul>	<ul style="list-style-type: none"> <li>- three (3) project contracts are signed by the RRC-EA and grantees</li> </ul>
4. Implementation of the Ramsar Convention	4.1. Development of Draft Resolution (DR) on Wetland Education for Ramsar COP14	<ul style="list-style-type: none"> <li>- contents of the DR have been finalized</li> <li>- DR is expected to be ready for submission to the Standing Committee by February 2021</li> </ul>	<ul style="list-style-type: none"> <li>- DR is included in the Standing Committee Meeting agenda</li> </ul>
	4.2. Development of DR on Wetland City Accreditation for Ramsar COP14	<ul style="list-style-type: none"> <li>- contents of the DR have been finalized</li> <li>- DR is expected to be ready for submission to the Standing Committee by February 2021</li> </ul>	<ul style="list-style-type: none"> <li>- DR is included in the Standing Committee Meeting agenda</li> </ul>
5. Miscellaneous	5.1. Preparatory meeting for Asian Wetland Symposium (AWS) 2020	<ul style="list-style-type: none"> <li>- postponed due to the COVID-19 pandemic</li> </ul>	<ul style="list-style-type: none"> <li>- NA</li> </ul>
	5.2. AWS 2020	<ul style="list-style-type: none"> <li>- postponed due to the COVID-19 pandemic</li> </ul>	<ul style="list-style-type: none"> <li>- NA</li> </ul>
	5.3. Virtual Meeting of International Steering Committee for AWS9	<ul style="list-style-type: none"> <li>- completed (18 September 2020 via Skype)</li> <li>- consensus have been reached among committee members on postponement of AWS 2020 and on organizing a preparatory event for the next AWS</li> </ul>	<ul style="list-style-type: none"> <li>- tentative dates and method of delivery of the next AWS</li> </ul>
	5.4. Pre-AWS 2021 Webinar	<ul style="list-style-type: none"> <li>- completed (11 November 2020 via Zoom)</li> <li>- more than 100 participants from 27 countries joined the webinar out of 170 registrants</li> <li>- report on event published on RRC-EA website</li> </ul>	<ul style="list-style-type: none"> <li>- new topics are introduced in preparation for the next AWS</li> <li>- recent developments on wetlands in Asia are shared</li> </ul>
	5.5. Development of image processing program based on deep learning technology	<ul style="list-style-type: none"> <li>- postponed due to financial constraints</li> <li>- development of image processing program requires a larger amount</li> </ul>	<ul style="list-style-type: none"> <li>- NA</li> </ul>

Objectives/ Programs	Activities	Results / Outputs	Indicators
		of funds that is beyond the financial capacity of the RRC-EA - the RRC-EA will resume project implementation once the issue is resolved	
	5.6. Establishing and strengthening partnership with business sector	- the RRC-EA maintains its partnership with global cosmetics company, Amorepacific, through joint activities	- collaboration is ongoing
	5.7. 11th RRC-EA Steering Committee (SC) Meeting	- the 11th RRC-EA SC Meeting was held on 12 February 2020 - Minutes of the Meeting (adopted in March 2020) - 2020 RRC-EA Work and Financial Plan amended in June 2020 due to the COVID-19 pandemic	- committee members convene and deliberate on matters related to RRC-EA operations and activities
	5.8. Participation in major wetland-related events	- participation in important events outside of the RRC-EA host country has been restricted due to the COVID-19 pandemic	- NA

If felt useful, you may add narrative text to specify further your achievements, improvement of Ramsar implementation in the region, etc.

The COVID-19 pandemic has significantly impacted the implementation of RRC-EA activities planned for 2020. Despite this issue, the RRC-EA adapted its approach to ensure that implementation of selected RRC-EA activities still continues.

### 3. Financial report for Year 2020

Provide a summary of income and expenditures. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF (CHF 1 = KRW 1,235.49 as of 14 January 2021):

Activities	Planned expenditures		Actual expenditures	
	KRW	CHF	KRW	CHF
1. Operations	490,000,000	396,604	413,783,502	334,914
2. Projects	751,438,939	608,211	512,452,821	414,777
<b>Total</b>	<b>1,241,438,939</b>	<b>1,004,815</b>	<b>926,236,323</b>	<b>749,691</b>

Sources of income	Income received	
	KRW	CHF
Government of the Republic of Korea	1,241,438,939	1,004,815
<b>Ramsar core budget</b> (where applicable)	-	-
<b>Total</b>	<b>1,241,438,939</b>	<b>1,004,815</b>

**Financial balance at 31 December 2020:** total unspent and uncommitted balance left to be carried over to 2021, or deficit: KRW 616,333,932 / CHF 498,858.

**For those initiatives receiving funding from the Convention in 2020,** please explain how this funding has been spent or committed, and compare this to the plan on which the funding request was based. Explain any significant scope or timetable changes:

### 4. Work and activities planned for Year 2021

Provide a simple summary of your planned work, by listing your activities, their anticipated results and your indicators of success according to the format below:

Objectives / Programs	Activities	Results / Outputs	Indicators
1. CEPA	1.1. Regional training for wetland managers	- report on training (including relevant materials) published and disseminated through the RRC-EA website and web magazine	- annual (the 12 <sup>th</sup> ) RRC-EA regional training workshop is organized - 34 wetland managers from 17 countries in East, Southeast and South Asia are invited and trained
	1.2. Sub-regional training for wetland managers	- report on training (including relevant materials) published and disseminated through the RRC-EA website and web magazine	- annual RRC-EA sub-regional training is organized - sub-regional training focuses more on practical cooperative approaches to properly manage transboundary wetland sites within prioritized sub-regions of RRC-EA coverage (Yellow/West Sea, Lower Mekong River, and Bay of Bengal)
	1.3. National training for wetland managers	- report on training (including relevant materials) published and disseminated through the RRC-EA website and web magazine	- national training is conducted using the national language of the host country - 30 wetland managers are invited for capacity building, information sharing and networking
	1.4. Training of trainers (TOT)	- report on trainings about: 1. RAWES 2. R-METT 3. Wetland management planning	- Three (3) online trainings are conducted with participants from the region
	1.5. Training module development	- finalized guidebooks: 1. RAWES Applications Guide 2. R-METT 3. Wetland management planning 4. Wetland monitoring - new guidebooks published: 1. Ramsar Site designation and Ramsar Site Information Sheet 2. Vulnerability assessment of Ramsar Sites	- a series of guidebooks as training modules is developed based on the steps explained in the guidebook "Designation and Management of Ramsar Sites"
	1.6. Translation of training modules	- translated guidebooks: 1. RAWES Applications Guide 2. R-METT 3. Wetland management Planning 4. Wetland monitoring	- guidebooks are translated into selected languages in East, Southeast and South Asia
	1.7. Promotion of World Wetlands Day (WWD) 2021 in the Republic of Korea	- promotional materials for WWD 2021 produced and distributed to relevant organizations and institutions in the country	- CEPA materials are produced based on the 2021 WWD theme to increase awareness of general public - promotional event with Kia Tigers (professional baseball team in RO Korea) is organized
	1.8. RRC-EA website	- website with updated information	- RRC-EA website is maintained regularly
	1.9. RRC-EA web magazine	- web magazines published and disseminated quarterly in 2021	- web magazines deliver information on important wetland experts in the region, updates from the RRC-EA and WLI-Asia, and successful management case studies in the region
	1.10. Wetland contents development (YouTube)	- YouTube media library created with contents that focus on wetlands	- YouTube accounts of videographers have registered a significant number of visits

Objectives / Programs	Activities	Results / Outputs	Indicators
2. Networking	2.1. WLI-Asia Network	- updated membership information	- set of guidelines for membership to WLI-Asia is currently being applied - WLI-Asia work plan 2020-2021 is implemented
	2.2. WLI-Asia Conference	- report on conference (including relevant materials) published and disseminated through the RRC-EA website and web magazine	- at least 100 stakeholders of wetland centers, including WLI-Asia Members, participate in the conference
	2.3. Wetland City Network	- publication with basic information about the Wetland Cities	- sustainable development and conservation efforts of Wetland Cities are further highlighted and recognized by Ramsar Contracting Parties
	2.4. 2 <sup>nd</sup> Meeting of Wetland City Network	- report on event (including relevant materials) published and disseminated through the RRC-EA website and web magazine - common understanding of planned activities of network members achieved	- members of the Wetland City Network actively participate in the meeting and express support to all Wetland Cities
	2.5. Yellow/West Sea Working Group meeting	- report on event (including relevant materials) published and disseminated through the RRC-EA website and web magazine	- Working Group Members agree on follow-up activities for the Yellow/West Sea
3. Grant Program	3.1. RRC-EA Wetland Fund 2021	- project results (based on progress or final reports) published as part of RRC-EA web magazine	- four (4) wetland conservation and three (3) WWD annual celebration projects in the region are selected by the RRC-EA Advisory Committee
	3.2. WLI-Asia Fund	- project results (based on progress or final reports) published as part of RRC-EA web magazine	- support projects for wetland centers in the region are implemented by WLI-Asia Members
4. Implementation of the Ramsar Convention	4.1. Ramsar COP14	- RRC-EA provided significant support to Ramsar COP14: 1. Side event on DR for wetland education 2. Side event on DR for Wetland City Accreditation 3. Wetland City Accreditation awarding ceremony 4. RRC-EA exhibition booth	- awareness by Ramsar Contracting Parties on the work of the RRC-EA is increased - two (2) Resolutions are adopted by the Ramsar Contracting Parties
5. Miscellaneous	5.1. AWS9	- report on event (including relevant materials) published and disseminated through the RRC-EA website and web magazine - consensus on ways forward for wetland conservation and wise use in Asia	- around 300 wetland advocates from Asia participate in the regional event - recommendations from AWS9 are being considered for Ramsar COP14
	5.2. Eco-Exchange Project	- project results published and disseminated through the RRC-EA website and web magazine	- steps to strengthen collaboration among RRC-EA Member Countries are carried out
	5.3. Establishing and strengthening partnership with business sector	- collaboration between RRC-EA and Amorepacific will expand in scope	- new joint project is developed and implemented
	5.4. 12 <sup>th</sup> RRC-EA Steering Committee (SC) Meeting	- Minutes of the Meeting, which includes recommendations and guidance from the RRC-EA SC Members	- RRC-EA SC Members reach a consensus that manifests the strong support of 18 RRC-EA member countries and strengthens the regional character of the RRC-EA

Objectives / Programs	Activities	Results / Outputs	Indicators
	5.5. Participation in major wetland-related events	- reports on RRC-EA missions, specifically citing the networking and promotional activities done	- new institutional partnerships are created and RRC-EA network of partners have increased

**For those initiatives requesting funding from the Convention for 2021**, please provide a financial summary of your 2021 plan. If you use another currency than Swiss Franc (CHF), please provide an average exchange rate to allow conversion into CHF (CHF 1 = KRW 1,235.49 as of 14 January 2021):

Activities	Forecast/budgeted expenditures/real expenditures	
	KRW	CHF
1. Operations	520,000,000	420,886
2. Projects	926,333,932	749,770
<b>Total</b>	<b>1,446,333,932</b>	<b>1,170,656</b>

Sources of Income	Forecast/budgeted amount of income	
	KRW	CHF
Government of the Republic of Korea	1,419,333,932	1,148,802
Amorepacific (donation)	27,000,000	21,854
<b>Request from Ramsar core budget</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>1,446,333,932</b>	<b>1,170,656</b>