

CONVENTION ON WETLANDS (Ramsar, Iran, 1971)
53rd Meeting of the Standing Committee
Gland, Switzerland, 29 May – 02 June 2017

SC53-09

Integrated 2017 Annual Work Plan and 2016-2018 Triennial Work Plan for the Secretariat

Actions requested:

The Standing Committee is invited to take note of and approve the Secretariat integrated annual work plan for 2017 and triennial work plan for 2016-2018, which reflects comments received in SC52 and decisions SC52-12 and SC52-13.

1. Standing Committee Decisions SC52-12 and SC52-13 instructed the Secretariat to review the 2016 Annual Work Plan, revise the 2016-2018 Triennium Work Plan and to prepare the 2017 Annual Work Plan. The integrated 2017 annual work plan and 2016-2018 triennial work plan in Annex 1 below addresses these instructions.
2. This revised and integrated work plan is a result of a participative process that brought together staff members of the Ramsar Convention Secretariat, from 16 to 18 January 2017. The workshop was focused on a streamlining of the activities of the annual and triennial work plans, ensuring a clearer and tighter focus on the specific responsibilities and deliverables of the Secretariat. This has included the removal of duplications, consolidation of activities, revision of indicators and cross-referencing of the CEPA action plan.
3. The overall structure of the plan was maintained, with the two plans having been merged into a single framework to improve accessibility, to get visibility on progress towards end of triennium results and to ensure it becomes the key strategic and operational tool of the Secretariat. Relevant references to Resolutions and the previous triennial plan are maintained in this revision. Indicators have been formulated to measure the expected 2018 results. The Secretariat's core functions have been compiled and grouped in the section, '**Internal Goal: Secretariat Core Function**' highlighting that this is a main area of work of the Secretariat as well as its commitment to serve the Parties and to be accountable to their decisions.
4. The integrated plan will be reviewed at mid-year to chart progress. The planned internal year-end review will serve to assess the Secretariat's work, identify any gaps in implementation and learn lessons that could help improve its work in the following year for enhanced impact. Individual 2017 work plans for Secretariat staff members will be derived from the plan by late February.
5. In the same workshop, Secretariat staff also worked to ensure shared clarity on its role and operating principles, and initiated a process to critically examine its way of working. This included an exercise to create a shared Value Proposition exploring its aspirations and priorities, to enhance the cohesion of the team. This participative process will continue through 2017, to

ensure that the Secretariat's capacities correspond to its tasks and that the 2016- 2018 triennium plan captures an evolution in planning and prioritization.

6. While this workshop contributed to improving the respective plans, there are still some duplications and challenges in more clearly charting the Secretariat's work. The workshop has thus underlined that there needs to be a rethink of how to structure the next triennial plan 2019-2021 for the Secretariat. The Convention's fourth Strategic Plan (SP4) focuses on Goals and Targets for a broader audience, especially for Parties; the Secretariat needs a framework to track its core functions and commitments, and its delivery of requests from Contracting Parties (CPs). One means to achieve this might be to set strategic objectives and priorities that are aligned with its organizational structure, clarifying accountability and responsibility for achieving outcomes and impact. This will be further considered in the process to develop the next triennial plan.

Annex 1

Integrated 2017 annual work plan and 2016-2018 triennial work plan

Internal Goal: Secretariat Core Functions

Target	Triennial Activity	2017 Activity	Indicator / Target (2018)	Leader* (Contributors)
Target: Core Secretariat activities Core Secretariat activities not specified by the targets of the Strategic Plan 2016-2024.	Facilitate the activities of the governing and subsidiary bodies of the Convention (includes Standing Committee, pre-COP regional meetings, STRP meetings, COP13, meetings/activities of working groups). (Previously TP Activities 19.4 and 20.1)	Organize and hold SC53, STRP20 and pre-COP regional meetings, including CEPA workshops. Preparations for COP13 (MOU signature with host country, preparation of progress report to SC53).	Meetings held in an efficient and timely manner fulfilling requirements of CPs. MOU signed with UAE and timely progress on COP13 preparations to SC53 and SC54.	SG/DSG/HSP/HRMO/Documentation Officer/SRAs (All staff)
	Undertake general administration of the Secretariat and Convention. (Previously TP Activity 20.3)	Management of the Secretariat (oversight of work plan; finances – contributions and budget including non-core resources; HR; administrative support.	Effective and efficient management of Secretariat, in line with IUCN policies and standards. Timely and relevant service provided to CPs. Audited accounts and appropriate follow up to management letter.	SG (overall management) /DSG/FO/All/ managers/ Admin Assistants (All staff)
	Representation activities on behalf of the Convention, including participation at relevant international meetings, including at regional level, briefings to Missions in Geneva, to support CPs, raise the Conventions profile and enable collaboration with relevant processes.	Representation in key meetings Hold at least an annual Geneva Mission and regional briefing.	Increased representation of the Convention at international meetings. Convention's profile increased by greater mention in meeting outcomes, reports, external media and other sources. Increased collaboration with key processes.	SG/DSG/HSP/HRMO/SRAs (Communications)
	Managing national reporting processes: Develop and disseminate the COP13 National Report Template to provide a more	Remind CPs of deadline for submission of National Reports for COP13 and provide assistance with	All CPs reminded of submission deadline and provided assistance as appropriate in filling out the	DSG/SRAs/IT Officer

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	user-friendly, online instrument that reflects the goals and targets of SP4. (Resolution XII.2.17) (Previously TP Activity 19.3)	queries. Prepare report on national targets for SC53.	National Report Template.	
	Prepare a strategy for the potential phased integration of Arabic or other UN languages into the work of the Ramsar Convention (Resolution XII.3 para.26), subject to the availability of resources. (Previously TP Activity 18.3)	Progress report on the status of preparations of the Strategy to SC53.	Strategy developed, outlining the potential phased integration of Arabic or other UN languages into the work of the Ramsar Convention for CPs' consideration at COP13.	SG/DSG/SRAs
	Organize and hold STRP meetings during the triennium (2017, 2018). (Previously TP Activity 14.2)	Hold STRP20 and produce meeting report.	STRP20 held in 2017 in an efficient and timely manner fulfilling requirements of CPs; and report published online. STRP21 held in 2018 and report published online.	HSP/STRP Officer/DSG/Communications team /SRAs (All staff)

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Goal 1: Addressing the Drivers of Wetland Loss and Degradation

Target	Triennial Activity	2017 Activity	Indicator / Target (2018)	Leader* (Contributors)
<p>Target 1: Wetland benefits are featured in national/local policy strategies and plans relating to key sectors such as water, energy, mining, agriculture, tourism, urban development, infrastructure, industry, forestry, aquaculture, fisheries at the national and local level.</p> <p>Target 2: Water use respects wetland ecosystem needs for them to fulfil their functions and provide services at the appropriate scale inter alia at the basin level or along a coastal zone.</p>	<p>Collection of best practice examples targeted to the specific sectors listed under Target 1. Analyse submitted examples and publish (activity in 2018).</p> <p>(Res.XII.9 Target 1.2) (Previously TP Activity 1.1)</p>	<p>Develop a template for and request CPs to submit best practice examples targeted to specific sectors (CEPA Action Plan Target 6.2).</p>	<p>Template developed and disseminated (2017), feedback received, analysed and published (2018).</p>	<p>HSP/SRAs</p>
	<p>Disseminate existing Ramsar Handbooks, Factsheets, Briefing Notes and other STRP products on water-related guidance, river basin management, water allocation and management, and managing groundwater, as well as other related guidance on IWRM and good practices to CPs and request that NFPs disseminate them to water users, ensuring that the wise use provisions of the Convention are applied.</p> <p>(Previously TP Activity 2.1)</p>	<p>Ongoing.</p>	<p>Ramsar guidance on water allocation and management for ecosystems disseminated to all CPs and made available under a “water management” section on the Ramsar website.</p> <p>CEPA-NFPs requested to disseminate materials, and to report back. Feedback received, analysed and summary results published (2018).</p>	<p>HRMO/ Communications team</p>
	<p>Develop guidance on how to integrate wetlands into Agenda 2030 (SDGs), including NDCs (and GHG emission inventories) and disseminate it to CPs (Res.XII.3 para.41), working with IOPs and other partners and report to COP13. (CEPA Action Plan Target 3.1).</p> <p>(Previously TP Activity 2.2)</p>	<p>Short guide with examples on how the Convention contributes to SDGs developed with Wetlands International.</p> <p>Short guide on contributions to climate agenda with IOPs and partners, linking to STRP task.</p>	<p>Guidance developed and disseminated to CPs.</p> <p>Support to pilot countries with IOPs and partners (tbc) (2018).</p>	<p>HSP/SRAs (SG, DSG)</p>
<p>Target 3: The public and private sectors have increased</p>	<p>Further develop partnerships and engage business sector with the goal that they integrate wetlands within their business</p>	<p>Develop a business engagement strategy for Ramsar, including through consultations with WBCSD,</p>	<p>Business engagement strategy submitted to SC54.</p>	<p>HRMO (SG, SRAs)</p>

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their efforts to apply guidelines and good practices for the wise use of water and wetlands.	strategy and practices and to support Ramsar implementation, working with IOPs. (Resolution X.12) Disseminate guidance/principles for companies to integrate wetland issues in their business and sustainability strategies, based on Res. X.12. Foster more business partnerships for Ramsar (Res X.12). (Previously TP Activities 3.1, 3.2 and 3.3)	to be approved by SC54 (2018). Guidance provided in context of Danone Partnership to integrate wetland issues in their business and sustainability strategies. (CEPA Action Plan Target 1.5)	Number of MOUs signed with new private sector partners and networks. Guidance disseminated to corporate networks (e.g. Danone, WBCSD) for wider dissemination, and potential business partners.	HRMO (Regional Teams) HRMO (SG, SRAs)
	Extend the existing partnership with Danone, and the “Biosphere Connections” partnership with Star Alliance. (Previously TP Activity 3.4)	Extend the existing partnership with Danone and the “Biosphere Connections” partnership with Star Alliance (CEPA Action Plan Target 1.5). (CEPA Action Plan Target 5.5).	MOU 2017-2020 negotiated with Danone and Annual Danone work plan and budget approved, Danone supports Ramsar actively to create new business partnerships (e.g. through the Livelihoods group), work plan and budget fully implemented.	HRMO (SG, Comms, SRAs)
			Ramsar experts supported to attend RAMs and meetings on wetlands with increased Star Alliance help. Contributions to the Biosphere Connections e-newsletter ensured, including travel reports and general Ramsar news.	HRMO and SRAs concerned
Target 4: Invasive alien species (IAS) and pathways of introduction and	Compile and make existing guidance available through the Ramsar website. Make a NR analysis and disseminate it (only		Selected guidance made available in a specific thematic page on the Ramsar website, CPs informed.	HSP/SRAs

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expansion are identified and prioritized, priority invasive alien species are controlled or eradicated, and management responses are prepared and implemented to prevent their introduction and establishment.	in 2018). Provide support to individual CPs through IOPs. (Previously TP Activity 4.1)	Provide advice to individual Parties, working with IOPs (tbc).	Advice provided to individual CPs upon request.	

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Goal 2: Effectively Conserving and Managing the Ramsar Site Network

Target	Triennial Activity	2017 Activity	Indicator / Target (2018)	Leader* (Contributors)
<p>Target 5: The ecological character of Ramsar Sites is maintained or restored, through effective planning and integrated management.</p> <p>Target 7: Sites that are at risk of change of ecological character have threats addressed.</p>	<p>Support the management of Ramsar Sites through management plans, with IOPs and resources such as the R-METT (Management Effectiveness Tracking Tool) or other management effectiveness evaluation tools.</p> <p>(Resolution XII.15 paras 21 and Resolution IX.1, Annex E) (Previously TP Activities 5.1, 5.3)</p>	<p>Develop Online Toolkit for Site Managers (STRP work plan) (i.e. a page on the Ramsar web site) that includes:</p> <ul style="list-style-type: none"> - Handbook on Site Management, - Site management plans, etc. - Explore feasibility of developing a Site Managers database (CEPA Action Plan Target 1.4) from contacts listed in the RSIS. 	<p>Toolkit published and shared with CPs, RRIIs, IOPs, partners etc.</p> <p>Number of downloads of the Toolkit contents.</p> <p>Database with number of contacts of Site Managers developed.</p>	<p>HSP/STRP Officer (SRAS, IT Officer, Comms)</p>
		<p>Develop user friendly version of R-METT (CEPA Action Plan Target 3.2, 4.1)</p>	<p>Number of CPs using R-METT to assess the management effectiveness of their Ramsar Sites in their COP13 National Report.</p>	<p>Communications team (Regional Teams)</p>
	<p>Receive and respond to reports of threats to Ramsar Sites (Article 3.2).</p> <p>(Resolution XII.6 para.22) (Previously TP Activity 5.2)</p>	<p>Ongoing.</p> <p>Report to Standing Committee on status of Article 3.2 Sites.</p>	<p>Number of responses provided to reports received.</p> <p>Report to SC53 with Annexes on Art.3.2 cases.</p>	<p>Regional Teams</p>
	<p>Assist CPs to identify and implement measures, including site visits and Ramsar Advisory Missions (RAMs), to remove Sites from Art 3.2 or Montreux Record.</p> <p>(Resolution XII.6.18) (Previously TP Activities 5.2,6.3 and 7.1)</p>	<p>Funds raised for the organization of site visits and RAMs.</p> <p>Ramsar experts supported to attend RAMs with Star Alliance help (CEPA Action Plan Targets 5.5, 4.1).</p>	<p>Funds raised for RAMs.</p> <p>Number of RAMs conducted and reports published.</p> <p>Number of Sites removed from Article 3.2 and the Montreux Record.</p> <p>Number of site visits completed.</p>	<p>Regional Teams (HRMO, HSP, Comms)</p>
<p>Target 6: There is a significant</p>	<p>(See Target 8 on inventories)</p> <p>Carry out and share analysis to identify</p>		<p>Analysis completed and distributed</p>	<p>HSP/IT Officer</p>

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increase in area, numbers and ecological connectivity in the Ramsar Site network, under-represented types of wetlands including in under-represented ecoregions and transboundary sites.	under-represented wetland types such as peatlands. (Previously TP Activities 6.1, 6.4)		to CPs, RRIs, IOPs and partners. Number of downloads of the analysis from the Ramsar website.	(STRP, Regional Teams, Comms)
	Manage and process new Ramsar Site designations and updates, ensure complete RSIS data and maps. (Resolution XII.6 para.12) (Previously TP Activities 6.3, 6.4)	Ongoing. (CEPA Action Plan Target 3.3)	All RIS completed and updated. Information on all Ramsar Sites summarized and made available. Letters and certificates delivered. Increase in number and area of wetlands designated as Ramsar Sites, especially under-represented wetland types in under-represented ecoregions, and transboundary Sites.	Regional Teams/IT Officer (Documentation Officer, Comms)
		Encourage CPs to designate at least one peatland as a Ramsar Site that is suitable for awareness raising about the wise use of peatlands and their services (Resolution XII.11 para 22, STRP task 1.2).	Number of new peatlands designated as Ramsar Sites that are used for awareness raising.	Regional Teams
	Support CPs to submit updated RIS at least every six years. (Resolution VI.13) (Previously TP Activity 6.2)	Ensure all old off-line versions of RIS are transferred to online RIS. Remind CPs to update their outdated RIS. Support CPs to update the outdated RIS including the update of maps and GIS files that are missing. (e.g. through providing funds and expertise). Promote RIS training videos to CPs.	RSIS training videos produced and promoted. Number of Sites where support has been provided to update the RIS including maps and GIS files.	Regional Teams/IT Officer (Communications team)
	Ensure the maintenance and operation of	Ongoing maintenance and functional	Effective and efficient services to	IT Officer

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	<p>the Ramsar Sites Information Service (RSIS) that delivers a range of tools and support to CPs to aid their identification of gaps and priorities for further Ramsar Site designation.</p> <p>(Previously TP Activity 6.1)</p>	<p>development of the RSIS (CEPA Action Plan Target 3.3).</p> <p>Develop closer links between the World Heritage Protected Areas database, WCMC, InforMEA and the RSIS (CEPA Action Plan Target 3.6).</p>	<p>CPs regarding Ramsar Sites designation and updates by supplying relevant data that will help CPs identify gaps and priorities; improved worldwide communication on Ramsar Sites.</p> <p>Better understanding of the conservation status of Ramsar Sites.</p>	<p>(RSIS Core Team, Regional Teams, Documentation Officer)</p>

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Goal 3: Wisely Using All Wetlands

Target	Triennial Activity	2017 Activity	Indicator/ Target (2018)	Leader* (Contributors)
	Support CPs to develop or update their wetland inventories (see Target 8). (Resolutions X.15, VIII.6 and Ramsar Handbook 15)	Identify CPs that requires support for developing, or updating their wetland inventory. Provide support to CPs directly and via partnerships on their wetland inventories (i.e. funds and expertise). Engage in SDG indicators work to position Ramsar's process to measure extent of water-related ecosystems (see Target 18). Publish and promote good examples of inventories on the website, also including peatlands (CEPA Action Plan Target 3.3).	Number of CPs supported to develop or update their wetland inventory. Number of inventories promoted and published (dedicated page on web site). Ramsar's monitoring process reflected in SDG indicator work.	HSP/Regional Teams
Target 9: The wise use of wetlands is strengthened through integrated resource management at the appropriate scale, <i>inter alia</i> , within a river basin or along a coastal zone.	Disseminate existing Ramsar Handbooks, Factsheets, Briefing Notes and other STRP products on water related guidance and integrated resource management (see Target 2). (Resolution IX.1 Annex A and C, Resolution XI.21) (Previously TP Activity 2.1)	Ongoing (cross reference Target 2).	Ramsar guidance on water allocation and management for ecosystems disseminated to all CPs and made available under a "water management" section on the Ramsar website. CEPA-NFPs requested to disseminate materials and reporting back. Feedback received, analysed and summary results published (2018).	Communications team
	Promote Ramsar tools on wetland and water and environmental water flow.	STRP task 4.1, joint report on e-flows with WWF.	Ramsar tools on wetland and water and environmental water flow	HSP (WWF, STRP)

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	(Resolution XII.12 para.24) (Previously TP Activities 9.1 and 9.2)		available and disseminated on the Ramsar website.	
Target 10: The traditional knowledge, innovations and practices of indigenous peoples and local communities relevant for the wise use of wetlands and their customary use of wetland resources are documented, respected, subject to national legislation and relevant international obligations, and fully integrated and reflected in the implementation of the Convention, with a full and effective participation of indigenous peoples and local communities at all relevant levels.	Implement the project “Natural and Cultural Heritage in Wetlands” funded by the MAVA Foundation. Ramsar Culture Network to develop guidance, case studies on the integration of cultural values by CPs and to contribute to develop indicators for Target 10 of SP4. (Previously TP Activity 10.1)	Produce and disseminate rapid culture inventories, case studies and newsletters. Ramsar Culture Network to develop guidance, case studies on the integration of cultural values by contracting parties and contribution to develop indicators for Target 10 of SP4. (CEPA Action Plan Target 1.5)	Guidance, tools and case studies published on the Ramsar website. Indicators for Target 10 of SP4 available. Number of Ramsar Culture Newsletters produced and disseminated.	Manager Culture & Livelihoods
	Compile data on the relationship of indigenous peoples and local communities with wetlands. (Resolution XII.2 para.20) (Previously TP Activity 10.2)	Compile data from National Reports and other reports on implementation of Target 10 of SP4.		IT Officer / Manager Culture & Livelihoods
	Support the work of STRP in integrating multiple wetland values and wise use of wetlands. (Previously TP Activity 10.3)		Policy brief scoped with multiple wetland values and wise use, using multiple values in sectorial decision making, and integrated indigenous and local knowledge in valuation; using values to support integrated wetland management. Number of CEPA stories disseminated which illustrate how integration of CEPA can improve wetland management.	STRP Officer/ Communications team / Manager Culture & Livelihoods

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			(CEPA Action Plan Target 3.5)	
Target 11: Wetland functions, services and benefits are widely demonstrated, documented and disseminated.	Support the work of the Independent Advisory Committee (IAC) of the Ramsar Wetland City Accreditation programme to implement the City Accreditation process. Applications received and IAC supported to manage the applications and report to SC and COP. Develop a global online network of cities which have obtained the Wetland City Accreditation of the Ramsar Convention. (Resolution XII.10 para 16) (Previously TP Activity 16.6)	Facilitate the work of the IAC of the Ramsar Wetland City Accreditation: support IAC in development of call for proposals, organize calls, provide relevant information to CPs to submit applications as appropriate. Develop MOU with UN-Habitat Prepare report for SC53.	Number of cities accredited as Ramsar Wetland Cities. IAC effectively supported. CPs informed about the IAC activities and call for proposals by 2018. Report from IAC to SC53 supported.	DSG/SRAs
Target 12: Restoration is in progress in degraded wetlands, with priority to wetlands that are relevant for biodiversity conservation, disaster risk reduction, livelihoods and/or climate change mitigation and adaptation.	Implement campaigns on the importance of conserving, restoring and wisely using wetlands for disaster risk reduction (DRR). (Resolution XII.13, para 22) (Previously TP Activity 12.1)	Organization of 2017 WWD on Wetlands and DRR. (CEPA Action Plan Target 6.1).	Number of campaigns and products reported in the WWD 2017 report.	Communications team /HRMO
	Engage in relevant policy process on DRR and climate change to promote conservation and restoration of wetlands. (Resolution X.24, paras 33, 45, 46)	Assist CPs to mainstream wetland issues into national SDG indicators and INDCs.	Number of CPs that have received guidance on mainstreaming wetland issues into national SDG indicators and INDCs.	HSP/SRAs
	Support STRP for its task 3.1 on “Wetland ecosystem services assessment and valuation Policy Brief with toolkit”.	Support STRP for its task 3.1 on “Wetland ecosystem services assessment and valuation Policy Brief with toolkit”. (CEPA Action Plan Target 9.2).	Number of policy makers informed and policy brief disseminated.	STRP Officer

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Target 13: Enhanced sustainability of key sectors such as water, energy, mining, agriculture, tourism, urban development, infrastructure, industry, forestry, aquaculture and fisheries, when they affect wetlands, contributing to biodiversity conservation and human livelihoods.	Cross reference Goal 1, Targets 1 and 2. (Previously TP Activities 13.1 and 13.2)			

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Goal 4: Enhancing Implementation

Target	Triennial Activity	2017 Activity	Indicator/ Target (2018)	Leader* (Contributors)
Target 14: Scientific guidance and technical methodologies at global and regional levels are developed on relevant topics and are available to policy makers and practitioners in an appropriate format and language.	Support the STRP with the delivery of its triennium work plan by: <ul style="list-style-type: none"> - Facilitating preparation and production of high priority outputs under high priority tasks under work plan (SoWWS +8). - Ensuring STRP products are aligned with its work plan and are targeted to the appropriate audience. - Translating and disseminating outputs/guidance to appropriate audience (Resolution XII.5 paras. 20 and 22). Integrate STRP website into the Ramsar website (Resolution XII.9 Target 9.4). (Previously TP Activity 14.1, 14.6)	Production of the following outputs: <ul style="list-style-type: none"> - Policy Brief on DRR - Policy Brief on multiple values of wetlands - Briefing Note on tropical peatland inventories - Briefing Note on restoration in the climate change context - Ramsar Advisory Missions analysis and report - Policy Brief on restoration incentives - Online management toolkit - Draft Resolutions on peatlands and STRP future priorities Note: relevant products will be available at pre-COP regional meetings (CEPA Action Plan Target 9.2).	High priority outputs finalized and produced in time fulfilling the terms of Res. XII.5. For COP13, key products available for target audiences.	HSP/STRP Officer (Comms, SRAs)
	Cooperation with and participation in other technical bodies and processes: CSAB, IPBES, Technical bodies of other MEAs.	Participate in IBPES-5 and MEP, as well as SBSTTA meetings.	Number of attendance in other relevant technical bodies and processes: Inputs provided to processes on key issues.	
Target 15: Ramsar Regional Initiatives with the active involvement and support of the CPs in each region are reinforced	Work with IOPs and partners to support the establishment of new regional Initiatives and the consolidation of existing ones. Prepare annual assessment and reports to SC and COP13.	Support regional initiative meetings and activities and the SC working group on regional initiatives.	Regional initiatives reinforced on their capacity and effectiveness. Preparation of annual assessment and summary report for SC53 in conjunction with the Regional	SRAs

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and developed into effective tools to assist in the full implementation of the Convention.	(Resolution XII.8 paras.12, 19, 21 and 24) (Previously TP Activity 15.1)	Prepare annual assessment and report to SC53 (Decision SC52-19) and SC54.	Initiatives Working Group. Triennial summary assessment provided for COP13, based on an analysis of reports received from each regional Initiative.	
	Facilitate capacity building and dissemination of Regional Initiative information. (Resolution XII.8 paras.18 and 20) For other specific activities related with Ramsar Regional Centres see CEPA work plan Target 4.4. (Cross reference Target 19) (Previously TP Activity 15.2)	Develop general communications guidelines for CPs and regional initiatives. Facilitate training courses and workshops. Regional initiatives subpage updated in Ramsar website.	Communications guidelines developed and distributed to all Contracting Parties. Number of people attending training courses. RRIs' websites upgraded and linked with the Ramsar website. RRI activities and achievements published and made more visible on the Ramsar website.	SRAs/ Communications team
Target 16: Wetlands conservation and wise use are mainstreamed through communication, capacity development, education, participation and awareness.	Prepare, produce, disseminate and follow up WWD materials for the triennium. Promote programmes and campaigns undertaken with Contracting Parties and diverse partners to raise awareness, emphasis on use of social media. (Resolution XII.9 Target 6.1) (Previously TP Activity 16.1)	Preparation, production, dissemination and follow up of materials for WWD 2017. Promote CPs campaigns (CEPA Action Plan Target 1.6).	All WWD 2017 materials produced and available in time for CPs and Ramsar stakeholders.	Communications team (Regional Teams)
	Implement CEPA action plan to support the CEPA network to become operational including: - Developing the Ramsar website further to be fit for purpose and a useful platform for the sharing of information and resources.	Toolkit on wetland management (by STRP) published on Ramsar website (cross reference Goal 2 Targets 5 and 7). Disseminate opportunities for training and capacity building and information sharing based on	% of Site Managers and CEPA Focal Points who are aware and have access to the toolkit. Number of opportunities for training and capacity building made available on website, list servers for CEPA NFPs.	Regional Teams (Comms)

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Target	Triennial Activity	2017 Activity	Indicator/ Target (2018)	Leader* (Contributors)
	<ul style="list-style-type: none"> - Strengthening capacity of focal points through the provision of training, toolkits, templates, information sharing and media. - Developing guidance for CEPA practitioners. (Res.XII.9 Target 1.4, Resolution XII.9 Target 3.3) (Previously TP Activity 1.3 and 16.7)	(CEPA Action Plan Targets 4.3, 8.1). Manage and use CEPA mailing list to provide appropriate tools to CPs (CEPA Action Plan Target 1.4).	CEPA list maintained up-to-date, all available tools provided (ongoing).	
	Support those CPs with proposed or established wetland education centres or similar facilities, to provide information on those centres as key places of learning and training about wetlands; set up a comprehensive database of wetland education centres. (Resolution XII.9, para. 21, and see CEPA action plan Target 7.5) (Previously TP Activity 16.3)	Wide dissemination of the data base of WLI on wetland education centers through the Ramsar website and Ramsar list servers (as agreed in the meeting of the CEPA Action Plan, Target 7.5).	All [169] Contracting Parties have access to the database by 2018.	Communications team (SRAs)
	Promote awareness and build capacity on wetland functions, services and benefits/CEPA.	(CEPA Action Plan Target 6.1; 3.5)		Communications team
Target 17: Financial and other resources for effectively implementing the 4th Ramsar Strategic Plan 2016 – 2024 from all sources are made available.	Implementing plan, fund raising for COP priorities. Undertake fundraising activities for pre-Cop regional meetings, COP13 and CPs' priorities. (Resolution XII.2, Resolution XII.1)	Develop a work/action plan for fund raising, to implement the Convention resource mobilization strategy. Raise funds for Pre-COP Regional meeting and COP13.	Funds raised permit all eligible CPs to attend pre-COP and COP13.	Finance Officer/HRMO (SRAs)
	Work with CPs with outstanding contributions in excess of three years to identify appropriate options for making contributions.	Contact CPs with outstanding contributions in excess of three years.	Number of CPs with outstanding contributions contacted and actions taken to reduce arrears.	SG/FO/SRAs

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Target	Triennial Activity	2017 Activity	Indicator/ Target (2018)	Leader* (Contributors)
	(Resolution XII.1 para.18, Decision SC52-27) (Previously TP Activity 17.1)			
	Disseminate guidance on how to mobilize resources to include wetlands into the Agenda 2030, including information on possible funding sources (GEF, GCF, etc.) (Res XII.7), working with IOPs and other partners to enable more impact. (Previously TP Activity 1.2)	Develop guidance on how to mobilize resources to include wetlands into the Agenda 2030, including information on possible funding sources (GEF, GCF, etc.) in collaboration with IOPs and partners.	Guidance developed and disseminated to all CPs (2017). Assistance (facilitation) provided to all CPs who request it (ongoing). Short web-news published about successful funding applications.	HRMO (with support of SRAs) Regional Teams Communications team (Regional Teams)
	Mobilize additional resources for implementation of technical guidance and advice, including for supporting Contracting Parties' implementation of recommendations for conservation and wise use of Ramsar wetlands. (Previously TP Activity 14.5)		Fundraising for STRP as necessary.	HRMO/HSP (SG)
Target 18: International cooperation is strengthened at all levels.	Develop the scope and modality of a review of SP4 to be approved at COP13 and undertaken before 2020, taking into account the outcomes of the discussions of the Post-2015 Sustainable Development agenda and SDGs, and the work of IPBES. (Resolution XII.2 para.26) (Previously TP Activity 18.2)	Start preparations for the scope and modality for a review of SP4 to be ready for SC54.	Scope and modality for a review of SP4 prepared in time for COP13.	SG/DSG/SRAs
	Strengthen collaboration with MEAs (Activities 17.4 to 17.6), IUCN, World Heritage, UNDP, UNESCO, UNECE and other World Bank, WHO, WMO, FAO, GEF and others.	Participate in BLG meetings, CBD (SBBSTA), CMS COP. Implementation of key activities under MOUs and joint work plans.	Number of joint activities on key issues, Ramsar inputs on key process and MEAs and InforMEA meetings.	SG/DSG/SRAs (HRMO)

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Target	Triennial Activity	2017 Activity	Indicator/ Target (2018)	Leader* (Contributors)
	(Resolutions XI.6, XII.3 para.43 and XII.7) (Previously TP Activities 18.4 to 18.8)	Participate as appropriate in the Information and Knowledge Management Initiative (InforMEA) (CEPA Action Plan Targets 1.5 and 3.6).		
		Development of strategic MOUs and joint plans with key partners in support of SP4 and CPs' work, with priority on IOPs.	Joint work agreed with IOPs and reflected in renewed MOU. Number of strategic MOUs signed.	SG/DSG/HRMO/HSP/SRAs
	Support the Integration of SDGs at national level and report to COP13 on the opportunities of the Convention to further strengthen its contribution to the Post-2015 Sustainable Development Agenda and SDGs. (Resolution XII.3, para 41)	Participate in the group team for SDG indicators 6.6.1 and other relevant ones. Work with CPs on the provision of information on the extent of wetlands. Preparation of a toolkit to support CPs' contribution and reporting on SDGs.	Develop infographics and a brochure to show how SP4 supports the SDGs (CEPA Action Plan Target 3.1). Ramsar visible and leading in SDG 6.6.1. All CPs reporting on wetland extent for COP13. All CPs with access to the toolkit and contributing to the SDGs as they relate to wetlands.	HSP (SG/DSG/SRAs)
Target 19: Capacity building for implementation of the Convention and the 4th Ramsar Strategic Plan 2016 – 2024 is enhanced.	Develop programmes on capacity building across the regions on key priorities e.g. Integration of SDGs, climate change, peatland inventories, management effectiveness. Developing toolkits on key themes. Training support at the regional level. Needs assessment (See CEPA Action Plan).	Facilitate capacity building in regions (see CEPA Target 15) on key priorities (see Target 16: website, SDGs pages, toolkit on management by STRP, peatlands case studies, RSIS training) (CEPA Action Plan Target 4.1; 4.2; 4.3, 4.4).	See Target 16.	SRAs/HPS/ Communications team (SG, DSG)

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