

CONVENTION ON WETLANDS (Ramsar, Iran, 1971)

**29th Meeting of the Standing Committee
Gland, Switzerland, 26- 28 February 2003**

DOC. SC29-9, Rev.1

Agenda item 10.1

Revised Estimated Income and Expenditure for fiscal year 2002

1. As a result of the preparation of the report on Bureau expenditures related to COP8 (DOC. SC29-9 add.1), it was established that a considerable amount of expenditure related to COP8 had erroneously been charged to the core budget. This led to an overall revision of the expenditure charged to core in the report prepared at 25 January 2003 and distributed for the 29th Meeting of the Standing Committee.
2. Attached is a revised report, showing where the adjustments have been made. All expenditures removed from core budget have been charged to projects, in particular to the COP8 project.

**SC29 Estimated Income and Expenditures at 19.02.2003
For Fiscal Year 2002**

	APPROVED BUDGET	YEAR ACTUAL	Adjustments	New Adjusted Balance
INCOME				
MEMBERSHIP DUES	2'520'121	2'536'676		2'536'676
MISCELLANEOUS MEMBERSHIP DUES		53		53
SWISS INCOME TAX REBATE (Estimated)	200'000	241'323		241'323
INTEREST INCOME	120'000	38'859		38'859
PUBLICATION SALES		227		227
VOLUNTARY CONTRIBUTIONS ¹	696'960	696'960		696'960
Sub-total	3'537'081	3'514'098		3'514'098
INTERNAL INCOME				
Project Income	134'000	127'919		127'919
Project Cross charges		8'083		8'083
Adjustments		-34		-34
Sub-total	134'000	135'968		135'968
TOTAL INCOME	3'671'081	3'650'066		3'650'066
EXPENDITURE				
STAFF COSTS				
Salaries	2'078'670	2'273'747		2'273'747
Project Funded Position	112'248	111'605		111'605
Other Employment Benefits	190'722	57'908		57'908
Staff Hiring /Departure Costs	10'000	23'571		23'571
Sub-total	2'391'640	2'466'830		2'466'830
SCIENTIFIC & TECHNICAL SERVICES				
Consultants		13'030	-13030.45	-
RAMSAR DATABASE (WI)	140'000	140'000		140'000
Sub-total	140'000	153'030		140'000
TRAVEL	110'000			
Air fare Secretary General		19'834	-1156	18'678

**SC29 Estimated Income and Expenditures at 19.02.2003
For Fiscal Year 2002**

	APPROVED BUDGET	YEAR ACTUAL	Adjustments	New Adjusted Balance
Air fare Deputy Secretary General		11'684		11'684
Air fare Senior Dev. Advisor		12'637		12'637
Air fare Coordinator - Africa		10'003		10'003
Air fare Coordinator - America		13'790		13'790
Air fare Coordinator - Asia		4'008		4'008
Air fare Coordinator - Europe		12'433		12'433
Air fare Other Staff Members		8'369	-3009	5'360
Air fare Other Non-Staff		692		692
Travel Expenses Secretary General		14'281	-1035.75	13'245
Travel Expenses Deputy Secretary General		14'579		14'579
Travel Expenses Senior Dev. Advisor		9'831		9'831
Travel Expenses Coordinator - Africa		7'287		7'287
Travel Expenses Coordinator - America		3'400		3'400
Travel Expenses Coordinator - Asia		2'339		2'339
Travel Expenses Coordinator - Europe		6'479		6'479
Travel Expenses Other Staff Members		2'289	-1056.86	1'233
Travel Expenses Other Non Staff		125		125
Misc. staff travel costs		1'495		1'495
Sub-total	110'000	155'553		149'296
EQUIPMT PURCHASE& DEPRECIATION	25'000			
Office Equipment and Furniture		4'387		4'387
Equipment Maintenance		2'078		2'078
Equipment Depreciation (Estimated)		19'475		19'475
Sub-total	25'000	25'940		25'940
ADMINISTRATIVE SERVICES IUCN CHARGES	444'000			
IUCN Finance Services		87'100		87'100
IUCN Occupancy Cost		201'800		201'800

**SC29 Estimated Income and Expenditures at 19.02.2003
For Fiscal Year 2002**

	APPROVED BUDGET	YEAR ACTUAL	Adjustments	New Adjusted Balance
IUCN Personnel Admin. Services		73'700		73'700
IUCN EDP Services		81'400		81'400
Sub-total	444'000	444'000		444'000
OTHER ADMINISTRATIVE COSTS	110'000			
Stationery		13'123		13'123
Photocopy		7'371		7'371
Other Operating Expenses		17'380	-8364.95	9'015
Telephones		17'925		17'925
Mobile Phones		7'181		7'181
Other EDP Services		4'525		4'525
Books and Periodicals		994		994
Hospitality		5'837		5'837
Bank Charges		5'615		5'615
Exchange Loss		2'165		2'165
Local cost of transport		7'579		7'579
Sub-total	110'000	89'694		81'329
COMMUNICATIONS & REPORTING	160'000			
Printing		127'171	-96884.31	30'287
Publications		11'548	-7222.65	4'325
Translation		62'026	-5923.8	56'102
Postage		79'910	-43791.06	36'119
Public Relations and promotion Newsletter	25'000	18'295	8364.95	26'660 -
Shipping and Insurance		775		775
Sub-total	185'000	299'726		154'269
COMMITTEES				
Standing Committee Delegate Support	42'000	48'443	-7473.58	40'970
STRP Members Support	42'000	4'372		4'372

**SC29 Estimated Income and Expenditures at 19.02.2003
For Fiscal Year 2002**

	APPROVED BUDGET	YEAR ACTUAL	Adjustments	New Adjusted Balance
Workshop expenses		8'443		8'443
Sub-total	84'000	61'258		53'784
BAD DEBT(2)	20'000			-
EXCHANGE LOSS (3)	10'000	-		-
Sub-total	30'000	-		-
TOTAL EXPENDITURE	3'519'640	3'696'032		3'515'448
BALANCE (NEGATIVE = DEFICIT)	151'441	-45'966	-180'583	134'617

1- Voluntary contribution by USA, equivalent to 22% of total amount to be paid by Contracting Parties

2- Not yet calculated

3- Not yet calculated